

**ACCEPTABLE DOCUMENTATION
REQUIRED BY K.S.A. 8-240 AND K.S.A. 1324 (Effective 7/1/00)**



Two of the following documents must be presented.

One document must be from list A, and the second document must be from lists A, C or D.

If a valid photo Driver's License (DL) issued by another state is used, a second document from list A, B, C or D will be required.

Applicants presenting foreign documents must provide proof of lawful presence from list B, and a second document from list C or D.

All documents presented must be the original or a certified copy; no photocopies will be accepted.

A) Documentation for American Citizens or persons born in the United States:

1. Certified birth certificate (federal, state, county, Dept. of Justice and Bureau of Indian Affairs)
2. Hospital birth certificate for instruction or farm permit only when accompanied by a parent or legal guardian
3. U. S. Passport
4. U. S. Military ID (active duty, dependent, retired, reserve or National Guard)
5. DD 214
6. Bureau of Indian Affairs Tribal Identification Card
7. Certified Order of Adoption
8. Certificate of Naturalization with intact photo
9. Photo DL issued by a U.S. state (if expired over 5 years requires additional documentation)
10. Photo ID issued by a U.S. state (if expired requires additional documentation)

B) Documentation for any other person:

1. Valid foreign passport with I-94 or valid "Processed for I-551" stamp
2. I-94 with refugee status (passport not required)
3. Valid I-551 INS Resident Alien/Permanent resident card, NO Border Crosser cards
4. Valid I-688 (photo Temporary Resident) and I-688A, I-688B and I-766 (photo Employment Authorization)
5. Valid U.S. Military ID (dependent)

C) Proof of name:

1. Certified marriage certificate, U.S., city, county, state, or foreign issued (translation may be required); no church documents allowed

2. Certified divorce decree, U.S. or foreign, with official signature (translation may be required)
3. Certified court order of name change, U.S. or foreign, with official signature (translation may be required)
4. Common Law certificate signed by both parties and notarized
5. Valid U.S. Military ID (active duty, dependent, retired, reserve and National Guard)
6. Bureau of Indian Affairs Tribal ID card
7. Certified court order of adoption
8. Photo DL or ID card issued by a U.S. state (if expired requires additional documentation)

D) Additional Documentation to apply for a replacement Kansas DL or ID card:

1. Valid motor vehicle registration with signature
2. Valid motor vehicle insurance card or policy
3. Selective Service Card with signature
4. Valid life insurance card or policy
5. Valid health insurance card or policy
6. Vehicle title
7. Diploma
8. Professional license
9. Kansas welfare card with photo and signature
10. Foreign DL (certified translation may be required)
11. Parole documents
12. Baptismal certificate
13. Medical records
14. Kansas voter registration card
15. Church marriage certificate (not accepted to change name)
16. Photo DL issued by a U.S. state (if expired over 5 years requires additional documentation)
17. Photo ID issued by a U.S. state (if expired requires additional documentation)
18. Foreign birth certificate (certified translation may be required)
19. May recite recent driving history to satisfaction of Examiner

Any time you feel unsure of an applicants proof of identity, and/or residency you may ask to see further documentation to prove such.

Any person who loses a driver's license and who, after obtaining a duplicate or substitute, finds the original license shall immediately surrender the original license to the Division. We interpret this as advising the applicant to destroy the old license if it is located.

KSA 8-234(b)

For the purposes of obtaining a replacement driver's license, proof of a person's identity shall include at least two of the following documents, one of the documents shall bear the person's signature and one of the documents shall bear the person's age or one of the documents shall bear the person's signature and age.

1. Military identification card;
2. Military dependent identification card;
3. Military discharge papers;
4. Military DD 214;
5. An original or certified copy of a state issued birth certificate;
6. Marriage license;
7. Medicare identification card;
8. Certified copy of court order specifying a change of name of the person;
9. Commercially produced school yearbook with photograph of the person, and the book is less than five years old;
10. A passport issued by any country;
11. Alien registration documents;
12. Expired or current driver's license or identification card issued by the Kansas Division of Vehicles or an expired or current driver's license or identification card from another state issued by similar authority, and for any document in this item (12) the document must bear the photograph of the person;
13. Student identification card bearing the photograph of the person;
14. Employee identification card bearing the photograph of the person;
15. A birth certificate issued by any country;
16. A copy of any federal or state income tax return bearing the signature of the person; or
17. An identification certificate issued by the Department of Corrections to an offender under the supervision of the Secretary of Corrections. (Must contain name and date of birth)

If the applicant is over 65, only one of the above items is required. If the applicant is under 16 years of age, only one of the above items is required but it must contain their date of birth, plus the signature of the applicant's parent or guardian on the driver's license application.

The Division may waive the furnishing of one of the documents required by subsection (b) in the case of: (1) A person who is 65 or more years of age; or (2) an inmate who has been released on parole, conditional release or expiration of the inmate's maximum sentence who has in his possession the Kansas Department of Corrections "Certificate of Identification". When additional clarification is needed to adequately describe any of the above items, the Division shall specify such clarification in making the requirement for such item.

In lieu of providing one of the documents required by subsection (b), a person may recite to the satisfaction of the driver's license examiner the recent motor vehicle operating record of the person.